



Annual Report 2012



The Burdekin Association Inc.
Phone: (02) 8976 1777
Fax: (02) 9939 0377
Website: www.burdekin.org.au
PO Box 1323 Dee Why NSW 2099
Suite 6 & 7, 2 Victor Road, Brookvale NSW 2100

To make a donation, contact us on the above
numbers or send to the above postal address.
All donations over \$2 are tax deductible.

© Copyright The Burdekin Association Inc. 2012






contents

4	service philosophy
5	continuum of responses to prevent youth homelessness
6	about us
7	welcome
8	assisting families
10	caring for young people within the community
12	youth accommodation
13	their stories
14	young parents project
15	youth homelessness matters day
17	backyard blitz
19	activities and camps
20	treasurer's report
21	auditor's report
22	financial summary
27	thank you

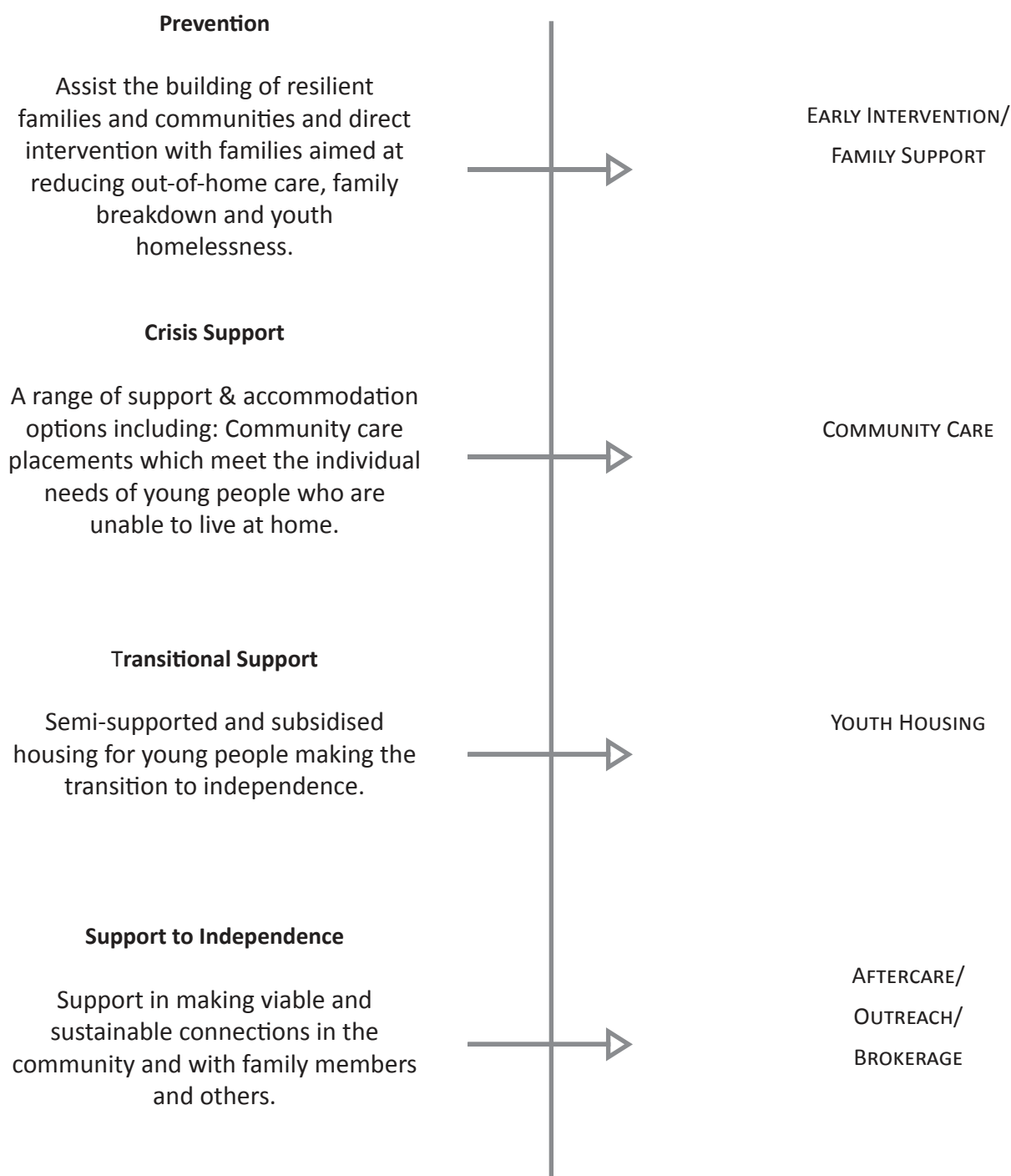
service philosophy

The Burdekin Association holds to the following principles in its approach to the provision of services to young people and their families:

- **Family:** The young person's primary relationship is with their family. Young people will be encouraged and assisted to develop and sustain quality relationships with family members.
- **Community:** Young people live in a community and experience life within that context. Their community has many parts that may include family, neighbourhood, school, work, friendships, social groups, sporting groups, support services. Maintaining links within their community is encouraged and facilitated.
- **Prevention:** The Association is committed to preventing homelessness and the breakdown of existing support or family relationships. The Association will explore all non-care options with a young person and their advocate as part of the referral and assessment process.
- **Client Focus and Flexibility:** The Association will be flexible in its delivery of service and support and where ever possible customise and tailor the services to ensure the best outcomes for the young person and their family.
- **Autonomy:** Young people are considered competent and capable of making choices and achieving change. Young people's choices and preferences are respected. Young people are enabled to develop skills to make choices, set goals, make decisions and move to independent living.
- **Agreement:** While a young person is a client of the Association, a shared and joint agreement between the service and the client and any other appropriate parties, such as parents or carers as to planned outcomes of the arrangement will be developed and jointly reviewed.
- **Continuity:** While a young person is a client of the Association, every effort will be made to provide continuity of case management through the range of services provided by the Association. The young person's need for continuity with personal relationships and community ties is encouraged and facilitated.
- **Service Standards:** The quality of service provided by the Association will be at or in excess of the level prescribed by the Supported Accommodation Assistance Program and Out-of-Home-Care Service Standards.



continuum of responses to prevent youth homelessness



about us

OUR VISION

For young people to have a safe and secure home and access to opportunities available in the community.

OUR MISSION STATEMENT

The Burdekin Association works with young people and their families to:

- Reduce family breakdown and prevent youth homelessness
- Provide a range of accommodation and support options
- Work towards achieving client stated goals, and
- Co-operate and collaborate with local agencies and the community

OUR VALUES

The Burdekin Association values:

- Self responsibility and self determination
- Working in co-operation and partnership
- Openness, honesty and integrity
- Effective, resourceful management of services
- Quality outcome focused service delivery

OUR AIMS AND OBJECTIVES

- Provide a range of safe and secure accommodation and support services to young people aged 12 - 21 years in the Northern Beaches area.
- Assist young people to pursue educational, training and employment opportunities
- Enable young people to develop interpersonal skills and practical living skills to equip them for independent living
- Work in partnership with local agencies and the community to ensure services are responsive, effective and of high quality.
- Support, develop and reward staff and carers to maintain and improve client services
- Promote and effectively manage the organisation to ensure legislative, governmental and community expectations are achieved
- Advocate for and represent the interests of disadvantaged young people in the appropriate forums.

welcome

It is our pleasure to present the fifteenth Annual Report of The Burdekin Association Inc for 2011-12.

It has been another year of sustained best practice, in a context of increased homelessness of young people on the Northern Beaches. Reflecting on our statistics for the year, notably, we managed to accommodate 40% more people than last year. We are heartened by the trend that over 50% of our young people are attending some form of educational or training facility, with a few even managing university studies. The link between higher educational outcomes and opportunities and choice later in life are well documented.

This year, we embarked on a review of our communication strategies organisation wide. This has proved to be a challenging process to resource internally, and we have engaged website designers to assist us. We look forward to a revamped website before the end of this year.

Funding for our programmes has proven to be an area of uncertainty and frustration this year. Two of our funding bodies, Out of Home Care (OOHC) and Health are in protracted processes of reviewing their models of service delivery and consequently, funding is guaranteed for short term periods. This leads to a lack of clarity about the future, difficulty in planning, and considerable angst at times. Our main funder, Specialist Homelessness Services (SHS) is also undertaking a reform agenda, and we trust that our enduring reputation and flexible model of service will continue to be recognised and supported.

On a positive note, we are pleased to see the success of the Equal Pay Case. We strongly believe that the contribution of our staff to the lives of the young people we work with is invaluable, and that they should be remunerated accordingly, and in accordance with the standards of other professions. We hope that government funding is provided in due course, to implement these recommendations. Our staff and carers are our most valuable resource and we acknowledge their passion, enthusiasm and in many cases, longevity of service with the organisation.

In the midst of uncertainty, we are determined to continue to provide a quality service to young people and their families, and to embark on a planning process that ensures we have a robust and sustainable future for this wonderful organisation that we are so proud to be part of. The Management Committee are sending several members to a Governance Conference in July and we have engaged a consultant to work with us to strengthen our governance and assist us with setting future directions for our organisation, that ensure we maintain our best practice and position us well for the future.

I wish to thank the management committee once again. I believe that everyone who is on the committee, has the very best interests of the young people that we work with, and choose to volunteer their time for the right reasons. Discussions at meetings are robust at times, but resolution is always possible, as we maintain our focus where it should be...young people.

May 2012/13 be a positive and uplifting year for you all.



*Jennifer Griffiths
Chairperson*



*Karen Berman
Executive Officer*

assisting families

The most recent research informs us that the number one contributor to homelessness is family breakdown. It is becoming more apparent that the parents who seek support from services like The Burdekin Association appear to struggle with the constant demands of modern day parenting. Despite the numerous research, books, strategies and tools that are available to parents, I have yet to come across one system that can guarantee that they have all the answers, however at "The Burdekin Association" we constantly strive towards looking at new methods that have been successful and apply them to our ever evolving practice.

Our Early Intervention and Family Support Program continues to provide support to families where there is a risk of family breakdown which may result in a young person becoming homeless. The age criteria is usually between 12 – 18 however, we are flexible when there is a willingness for young people and parents to both make changes in order for the circumstances to be better at home.

Although the Early Intervention program receives minimal funding, I believe it is an integral part of our aims to prevent homelessness and we are constantly looking at innovative ways to reach more parents. In last year's report, we mentioned that the thought of addressing the problems at home can appear to be overwhelming for some families, especially when there can be a tendency for both parents and young people to concentrate on what is not working well and an expectation for the other person to change. Unfortunately this creates a "blame game" between parents and young people another contributor to family breakdown. At Burdekin we try to encourage parents and young people to focus on what they themselves can do differently in order to affect positive change.

The presenting issues in 2012 are similar to previous years however some of the methods and strategies used have helped bring about positive change for some young people and their families. This was evident when the local network (Peninsula Youth Services Incorporated or PYSinc) committee made the decision to focus on giving staff development opportunities for members and also to access external sources that will benefit local services and provide support for clients and families. My role on the PYSinc Executive committee enabled me to secure the internationally acclaimed guest speaker Stephen De Groot from Canada to run a series of RSBA (Relationship Based Strengths Approach) workshops and parenting evenings. Working in partnership with Specialist Homeless Services Learning and Development (SHS LD), local youth service "Youth Reach" and Warringah Council enabled us to run the RSBA workshop series, which included specifically designed strengths based workshops such as "Strategies for Engaging Families" and "Dealing with Oppositional behavior" to assist workers/carers assist families .

Warringah Council was responsible for organising two free parenting seminars as part of their guest speaker seminars which were held in two Northern beaches schools, Freshwater Campus and St Augustines. Both evenings were attended by over 130 parents per seminar and considered an overwhelming success. Here are just a few quotes of what parents were saying about the seminars:

"When I arrived home after the seminar I began to use the practical tools and just had the best conversation I had with my daughter in 6 years"

"Steve De Groot showed me what I was already doing well and the things I need to do to make things even better.



“By responding differently, I managed to have one less argument with my daughter”

After more than 20 years working with families, it is refreshing to know that there are people out there who are committed to making a difference. I learned many things from attending the Steve De Groot strengths based seminars, just omitting the word “why” from my vocabulary has helped me explore the emotion and simple paraphrasing helps to understand the person’s story instead of focusing on the behaviour that is presented. Some parents appear to impose boundaries and consequences when they already have a strained relationship and wonder about non-compliance, while others see discipline as a punishment and not a learning process. The facts are that most parents and young people want the same thing however they find it difficult to come to an acceptable solution. This would be the time to contact The Burdekin Association.

Burdekin still play an active role in the numerous network meetings and are constantly sourcing existing and emerging services for local families. We are becoming more aware of the needs of local families and diagnosed or undiagnosed mental health is certainly becoming a contributing factor to family breakdown which eventually leads to homelessness. It was great to hear that a new “Headspace” Mental Health facility will be built in the Chatswood area and although this is not in our immediate locality, it was pleasing to hear from the mental health team speaking at the LNSYI (Lower North Shore Youth Interagency meeting) that an outreach service will hopefully be accessible to families on the Northern Beaches. Meetings will be held at the end of the year to see how these services can be implemented

Conclusion

As with all relationships, communication is the key. Simply changing the way we respond to situations will determine the direction of communication and result in either a positive conversation or a negative battle. I believe the way forward is to focus on building the relationship back to when things were better between young people and their parents. By arranging strengths based parenting seminars, we were able to reach more parents and provide them with the necessary tools and strategies to bring about positive change. Although parents are not included in the government statistics, I would like to think that these seminars have contributed to fewer referrals over the last few months as parents become better equipped in dealing with Adolescent behaviour and “getting to better” by building stronger relationships.

Neil Davies

Early Intervention and Family Support Coordinator

caring for young people within the community

Our Community Care program is an excellent option for 12 – 18 year olds who are no longer able to live with their families. We are funded by NSW Family and Community Services and NSW Health to house and support these young people.

The Burdekin Association provides the property and our carers remain committed to building a comfortable, safe and secure environment to call home. Our aim is to provide stability with a consistent approach to care while meeting the needs of each individual young person. Celebrating each step forward while helping young people through adolescence is an absolute privilege. While there are challenges and some complex issues young people show resilience and strengths beyond their years to pursue their chosen goals.

A young person's perspective.....

I'm a teenager in care and I've been at Burdekin since Christmas 2011. Being in care is hard, it means being away from your family but sometimes it's actually pretty cool. You get to experience different things than other teenagers do. You have a Case Manager who listens to you when you are sad or whatever. My first place didn't work out, so they sat down, we talked and I moved to the place I am now. Being with Burdekin can be pretty easy going but if they are not happy with you they will let you know. One thing that is annoying is they come into my room and make sure I don't have anything that is dangerous, but they do everything for a reason. The carers are pretty good, they get you the food you want and make nice dinners. My carer has 2 cats which is cool. The house is clean and comfortable and I am asked to keep my room clean. They teach you responsibility and you get pocket money on the weekend if you have cleaned your bedroom. Being in care isn't so bad if you look at it, it's a privilege to meet everyone at Burdekin.



The Burdekin Association Inc.



A Carer's perspective.....

We were community carers for two years from July 2010 to July 2012. We had heard about the role through a family friend and were excited about the contribution we might make to young people's lives in the community. Actually neither Kate nor I were aware of how widespread the problem of youth homelessness was on the Northern Beaches of Sydney. The interview process was excellent, and the staff were realistic about what to expect when living with teenagers and the ways in which our lives might change. Many young people stayed with us over our two years, some for as short as a weekend and others for nearly a year.

The role of the carer was pretty straightforward: to create a safe and stable home with food on the table and someone to chat to, to assist young people in making decisions about their lives. The Burdekin program emphasises positive reinforcement and putting faith in the ability of young people to make good decisions about their own lives, whilst given care and support. So our role was not to 'change' the young people that stayed with us, but to show an interest in their lives. In many ways this took the pressure off us, we could concentrate on doing the day to day things and maintaining a positive relationship with the young people in our care. In our experience this approach worked very well and we came very much to enjoy the company of teenagers staying with us and the contribution they made to our lives. The Burdekin approach also meant that we were able to still maintain 'our' home and 'our' lives whilst welcoming other young people into it. In fact, we had our first baby whilst working with Burdekin! The staff did not just accommodate us during this period, but shared the experience with us as close friends.

We were always supported by a professional and caring staff. Each of the teenagers that stayed with us had an individual case worker help them work towards mutually agreed-upon goals, whether it be to regularly attend school, learn a trade, find employment or reconcile with family. We also received constant support, from practical training in issues such as drug and alcohol abuse, to regular meetings with other carers. The allowance was more than enough to cover the costs of running a home. Our fondest memories are of meetings with the community care manager and staff. We benefited enormously from the wisdom and warmth of the community care manager, in particular. Burdekin take the support of their carers seriously.

Our time with Burdekin was one we look back upon with great happiness and pride. We would highly recommend taking on this challenging and rewarding role.

Charles & Kate

*Tanya Preston
Community Care Coordinator*

youth accommodation

It is simply not acceptable for young people to be homeless in Australia. The youth housing component of The Burdekin Association in 2012 has again, as always worked diligently to provide a responsive, relevant and effective program, in Sydney's Northern Beaches and suburbs.

Across our transitional accommodation services we work with homeless young people and young families aged 16 -21. We have accommodated 62 tenants over the year all actively engaging in meaningful work, further study or parenting skill enhancement. We seriously lack affordable exit points.

Homelessness has presented a serious challenge to Commonwealth and State Governments for decades. Frequent bureaucratic reforms, consultations, reviews and restructures have become the norm, whilst adequate policy, investment and funding have not. Whilst progress has been made and we now have an - All of Government approach, historians will likely record the challenges were inadequately met.

As new models, some international have come and gone and variously been "flavour of the month". At The Burdekin Association we are confident from an evidence base we have had the formula generally pretty right over the last 30 years. Providing decent affordable housing, tailoring our time-framed support to the expressed individual needs, whilst providing expert case management focusing on life skills, assisting our young people in skill development to practically overcome obstacles and with a clear focus on appropriate self, career and educational development.

What Australia and in particular Sydney and the Northern Beaches needs is a visionary bi-partisan strategic and radical recommitment from all tiers of government to creating decent, innovative, affordable accommodation options – some models do exist. Despite a strong economy there is a widely accepted projected shortfall in NSW alone of 155 000 homes by 2020!!

So throughout 2012 as an organisation we have again had to continue to lobby and input via our various peak bodies and M.P's on policy discussion. Homelessness is clearly a complex issue related to various structural factors including the ongoing rental crisis, as well as a range of family relationship issues (parenting in 2012 is not getting any easier), employment issues, mental health and drug and alcohol misuse to name but a few. Again this year our team of skilled Case Managers have continued to guide our target group to discover and utilise their own skills and local resources on the journey of securing their future.

Where possible we have continued to have an environmentally sustainable focus with home gardens encouraged along with energy and water saving initiatives. Despite this we have felt compelled to increase the subsidies Burdekin provide some of our tenants towards energy bills as the costs of living have spiralled upwards.

In closing I would thank and acknowledge all our community partner organisations, in particular Link housing with whom we have an innovative and highly successful long term partnership.

In an Olympic year I commend to you, that our homeless young people, committed to rising above their difficulties and adversities are all worthy of a medal.

Warren Welsh
Housing Co-ordinator





their stories

“Hi, I have been with The Burdekin Association for almost two years. Thanks to the subsidised rent and help with the electricity bills (such as making sure I put money aside each fortnight to ensure I can afford the bill), Burdekin has helped me to manage my money so that I could afford to buy a car. This has been very helpful for getting me to and from TAFE and will help set me up for a future job. I am aware many jobs will require a driver’s license and car, so I purchased the car knowing it will assist me when I finish TAFE and am looking to apply for jobs.

The Burdekin Association has really helped me with managing money, learning to keep my place clean and the caseworkers are very supportive and fun. Without The Burdekin Association I would be homeless, not studying for a better future with independence. I also wouldn’t have a car to help me with my future.

So thank you to The Burdekin Association and all the caseworkers for helping the youth towards a better future”.

“Once my accommodation for the HSC ceased I was lost with what I could do next. Unsure of where I would stay Burdekin offered me a place of support and shelter.

The rental market in Sydney is extremely expensive. When I was looking for accommodation for university the cheapest available varied from 170-240 per week, my Centrelink allowance would only just cover it. With the added costs of food, study supplies, electricity, water and internet bills it was proving to be stressful to plan my future. My step-mum had told me about Burdekin before when I was having family difficulties. I was grateful that it was still an option for me because it relieves a lot of the stress a self-supporting teenager faces and meant I could focus on my studies.

Being a full-time student I didn’t want to be evicted for lack of finances and Burdekin’s stable accommodation lifted that burden. The already furnished properties give me the opportunity to provide and care for myself in a clean and healthy environment.

I was not used to having a flatmate and Burdekin offered mediation and productive solutions for any problems within the household. My case-worker has been available to talk to when I’ve needed emotional support and the system has given me a bridge towards complete independence.

Now that I have taken a break from study Burdekin has still proved supportive in my decision making and has never given me reason to doubt having a place with them”.

young parents project

It has been a great year for The Burdekin Association's Young Parent's Project. We successfully applied for a grant from Street Smart which has helped us to continue to provide our young parents with financial assistance to take their children on educational and recreational activities such as day trips and museums.



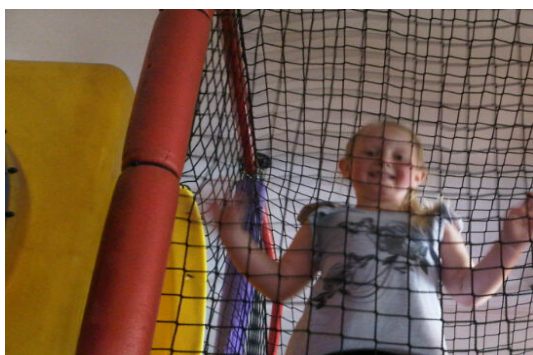
We have also continued our partnership working with The Women's Resource Centre which has been great. We have been lucky enough to have the use of their facilities which have included their group rooms, playground / child friendly areas and their childcare worker. This has given our young parents more opportunities to take part in groups as childcare has been provided by trained workers in a safe environment.

Some of the groups that we have run with The Women's Resource Centre have included a child specific 1st aid course, run in conjunction with TAFE Outreach who came and provided a 3 hour course tailored to the needs of the young parents. Circle of Security, run in conjunction with Centacare and Knit Club was hugely successful and loads of fun!

We are planning to work with The Women's Resource Centre on a number of other programs which will include Healthy Eating Ideas for kids and some more craft based workshops. The more craft orientated workshops have been great as they are not specifically targeted towards parenting skills, but have given the young parents the opportunity to discuss parenting issues in a safe, comfortable environment with experienced staff on-hand if needed.

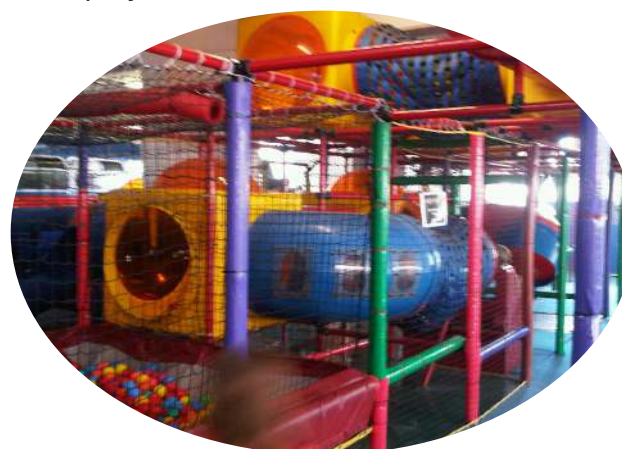


I have also spent time thinking about gaps in services on the Northern Beaches for young parents and am very excited to say I have formed a Young Parents Interagency Group. The group meets quarterly and has included services such as Centacare, Dalwood / Spillstead, Parenting Support, Pregnancy Help, Manly Council, Women's Resource Centre and Raise Foundation. It has been a great opportunity to get to know other services in the area specific to young parents, share ideas and work together on projects and programs.



I have thoroughly enjoyed working on The Burdekin Association's Young Parents Project,

which has gone from strength to strength this year. The resilience and determination our young parents continue to show us is inspiring! As I take leave later in the year to add to my own family, I wish all our young parents all the best with their own continued parenting journeys!



youth homelessness matters day

One of the advantages of being employed by The Burdekin Association is the multi faceted roles within the organisation. On April 18th 2012 which is the National Youth Homeless Matters Day, a number of dedicated people throughout Australia were united in raising awareness of the national growing problem of homelessness. Living in a prosperous country with over 110,000 people homeless on any given night is unacceptable and organisations like The Burdekin Association took the opportunity to raise awareness in their local communities.

The chosen venue for the event was at Warriewood shopping centre, where a vibrant hub of people fortunate enough to live on the Northern Beaches of Sydney went about their daily tasks. The aim was to change the stereotypical views of the homeless where people often associate homelessness with disshelved old men and women, sleeping on park benches and scavenging for food in the park bins. Although these are visible signs of homelessness especially in the cities, we wanted to focus on the very hidden side of homelessness, the couch surfer, which is very prevalent in an area with limited options and a lack of affordable housing.

After trying our best to inform people we were not selling anything, visitors to the centre approached us and we discussed the unseen side of homelessness on the Northern Beaches. It was pleasing to see a number of young people who after accepting the goody bags, talked about knowing someone or associated with knowing someone who was homeless and one keen pupil was actually involved in a school project highlighting the issue of homelessness in our area. After the discussions people were asked to write one word on a balloon that described what home meant to them. Some used words like Shelter, Safety, Security and Family. It was amazing to see that home means so much more than just having a roof over their head.





backyard blitz

our thanks go to united way australia and the staff from hilti

Again this year we were wonderfully supported by United Way Australia & in particular the indomitable Bryan Riddell who for a number of years now has assisted us set up "backyard blitz" style garden and property makeovers at various properties with the assistance of labor supply from their various corporate partners.

This year we were matched with HILTI - a global leader of value added top quality products for professional customers in the construction and building maintenance and mining industries. There were I known-Power tools on display on the day. It is no surprise this company won a best Employers award in 2012. It was our "Sandcastle" property that benefitted this year with gate repairs concrete stair repairs, cleaning and repainting and a massive garden makeover including provision of vegie beds & fruit trees, completed with mulch and bark chipping, that really transformed a tired looking property.

It was an excellent day with staff from our organisation and Hilti working alongside each other sharing lunch and stories of our work life. The Hilti crew put in an awesome effort with their sound work ethic obvious. The ongoing support of United Way in these projects is to be commended and is very much appreciated by the tenants and the organisation.





activities and camps

We kicked off the December school holidays with a trip to Fox Studios for lunch and a movie. Three staff and six energetic young people hopped in the borrowed bus on a rainy day. The rain held off and we enjoyed a nice lunch outside before splitting up into two groups; the 'Twi-hards' (Twilight fans) went to see the new Twilight movie and the other group saw Mission Impossible 4. A great day was had by all!

In January staff took a group to Peats Ridge for the day. It was a great sunny day for horse riding and kayaking in the Glenworth Valley. One group went on a two hour horse riding trail ride, which at times was rather bumpy with plenty of squealing involved! However, we made it back in one piece with minimal bruising, just in time to watch the other group come floating down the river in their kayaks. We finished off an adventure filled day with a nice lunch in the sun.

We are currently planning and looking forward to a camp in the October school holidays to Barrington, which will include 3 nights camping, mountain bike riding and white water kayaking.



treasurer's report

It is with great honour that I write a Treasurer's Report for The Burdekin Association Inc. for the 2011/12 year.

The finances of The Burdekin Association Inc. remain in a very sound position at the end of June 2012, despite a \$62,000 budget deficit from our operating activities for the year. The deficit is mainly due to Salaries and Wages which were approx. \$40,000 over budget.

The Association held approximately \$600,000 in cash as at 30 June 2012, although some of this has been used since then with the trade-in and purchase of new motor vehicles.

I think it is worth noting that we have again budgeted for a deficit in 2012-13 of \$43,000, this includes Depreciation, which is a non-cash expense, of \$30,000. This means that the impact of the deficit on cash reserves will be minimal.

It is also worth noting that there is currently a review being undertaken by the NSW Department of Human Services Family and Community Services with respect to our Out of Home Care funding. This funding amounted to about 24% of our total funding in 2011-12. At the time of writing this funding was only guaranteed until 31 December 2012. This could have a very significant impact on the budget and on our organisation as a whole.

A massive thank you must go to the major ongoing funding sources of The Burdekin Association, including the NSW Department of Human Services Family, Community Services, Northern Sydney Central Coast NSW Health.

Thanks to all staff and the Management Committee for so diligently completing all financial obligations of the organisation over the past 12 months. We look forward to another fantastic year of serving our community in 2011/12.

Phil Knox
Treasurer

auditor's report

The Committee have determined that the Association is not a reporting entity. The Committee have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the financial report comprising Balance Sheet, Income and Expenditure Account and notes thereto:

1. Presents a true and fair view of the financial position of The Burdekin Association Incorporated as at 30 June 2012 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that The Burdekin Association Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Jennifer Griffiths
Chairperson

Phil Knox
Treasurer

Dated this 1st October 2012

Report on the Financial Report

We have audited the accompanying financial report being a special purpose financial report, of The Burdekin Association Inc., which comprises the balance sheet as at 30 June 2012, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by members of the committee.

Committee Member's Responsibility for the Financial Report

The committee members of The Burdekin Association Inc. are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Act (NSW) 2009 and is appropriate to meet the needs of the members. The committee members' responsibility also includes such internal control as the officers determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of The Burdekin Association Inc. as at 30 June 2012, and its financial performance for the year then ended in accordance with Australian Accounting Standards and Associations Incorporation Act (NSW) 2009.

financial summary

The Burdekin Association Inc Balance Sheet as at 30 June 2012

	2012	2011
CURRENT ASSETS		
Cash	599,398	667,360
Receivables	2,820	3,358
Other	47,963	
TOTAL CURRENT ASSETS	<u>\$650,181</u>	<u>\$670,718</u>
NON CURRENT ASSETS		
Property, Plant & Equipment	210,461	235,245
TOTAL ASSETS	<u>\$860,642</u>	<u>\$905,963</u>
CURRENT LIABILITIES		
Creditors & Borrowings	36,299	21,240
Provisions	97,901	98,769
TOTAL CURRENT LIABILITIES	<u>\$134,200</u>	<u>\$120,009</u>
TOTAL LIABILITIES	<u>\$134,200</u>	<u>\$120,009</u>
NET ASSETS	<u>\$726,442</u>	<u>\$785,954</u>
ACCUMULATED EQUITY		
Reserves	459,501	459,501
Balance carried forward	266,941	326,453
TOTAL ACCUMULATED EQUITY	<u>\$726,442</u>	<u>\$785,954</u>

accounts

Profit and Loss Account for the year ended 30 June 2012

INCOME	2012	2011
Family & Community Services – SHS	\$680,831.00	\$665,133.00
Family & Community Services – OOHC	\$283,689.00	\$284,210.00
NSW Health Grant	\$99,300.00	\$96,900.00
Grants (state) Operating – Non – re-current		
Grants (local) operating - recurrent	\$9,550.00	\$12,300.00
Grants Other		
Grants – United Way		\$4,000.00
Donations received	\$10,166.00	\$32,310.00
Donations (public collections)		\$2,629.00
Contributions (public)		\$4,015.00
Membership fees	\$180.00	\$90.00
Other Income	\$1,948.00	
Interest – Restricted		
IBD Westpac	\$28,353.00	\$36,034.00
IDB Westpac maxi		\$630.00
Westpac trading	\$26.00	\$32.00
Rental Income	\$46,772	\$38,148.00
Motor Vehicle staff contribution	\$8,580	\$8,580.00
FACS re-imbursements	\$4,584.00	\$264.00
TOTAL INCOME	<u>\$1,173,979.00</u>	<u>\$1,185,275.00</u>

EXPENSES

2012

2011

Accounting Fees	\$24,994.00	\$24,010.00
Advertising & Promotion		\$1,688.00
Agency Temp Staff	\$5,231.00	\$2,080.00
Assets Purchased <\$500	\$6,335.00	\$3,192.00
Audit Fees	\$12,000.00	\$8,050.00
Bank Charges	\$801.00	\$799.00
Business Planning Costs		\$511.00
Cleaning	\$3,411.00	\$6,689.00
Client Support Services		
Small Grants	\$9,736.00	\$2,606.00
Brokerage	\$531.00	
Client workshops	\$962.00	\$1,030.00
Removalists	\$1552.00	\$2,391.00
Education	\$2,631.00	\$904.00
Travel	\$2,835.00	\$1,473.00
Holidays		\$20.00
Recreational	\$2,792.00	\$1,225.00
Medical	\$262.00	\$357.00
Cash/pocket money	\$2,941.00	\$2,328.00
Carer expenses/support	\$4,708.00	\$1,898.00
Carer training	\$45.00	\$133.00
Carer respite		\$100.00
Household equipment		\$40.00
Client Support Consumables		
Food/coffee	\$4,321.00	\$4,783.00
Medical supplies	\$17.00	\$7.00
Clothing	\$815.00	\$82.00
Tenant set up	\$4,023.00	\$3,679.00
FACS re-imbursements	-\$1,518.00	-\$1,853.00
Computer Expenses		
Technology Repairs & Maintenance	\$1,648.00	\$4,223.00
Telephone Expenses – internet	\$1,790.00	\$1,024.00
Toners	\$988.00	\$878.00

Laptop wireless		\$429.00
Software	\$701.00	\$3,086.00
Consultancy Fees	\$3,360.00	\$1,520.00
Depreciation - Rental Properties Furniture	\$26,397.00	\$27,878.00
Donations Paid		\$500.00
Employment Support and Supervision	\$1,460.00	\$1,283.00
Entertainment	\$1,710.00	\$2,358.00
Equip-ment Hire/lease	\$2,282.00	\$4,355.00
Fees & Permits	\$340.00	\$48.00
Fundraising Expenses – General		\$3,414.00
Health & Safety		\$90.00
Insurance – General		
Insurance Public liability	\$5,786.00	\$6,434.00
Insurance – Professional Indemnity	\$1,095.00	
Insurance – Rental Properties	\$3,407.00	\$2,157.00
Insurance - Volunteers	\$292.00	\$2,372.00
Legal Fees		\$91.00
Loss on Sale of Non-current Assets		\$7,705.00
Meeting Expenses		
Office	\$1,434.00	\$580.00
Travel	\$456.00	\$616.00
Management Committee	\$1,506.00	\$1,797.00
Membership fees Paid	\$5,108.00	\$2,696.00
Motor vehicle Expenses		
MV Fuel and Oil	\$8,295.00	\$7,467.00
MV Repairs & Maintenance	\$8,238.00	\$8,464.00
MV insurance	\$2,659.00	
MV Registration	\$3,113.00	\$3,073.00
MV other	\$101.00	
Postage, freight & courier	\$553.00	\$1,372.00
Printing & stationery	\$5,294.00	\$4,352.00
Publications & Information Resources	\$1,247.00	\$68.00
Rates & Taxes	\$1,567.00	\$881.00
Rent	\$129,568.00	\$122,721.00

Rent – Rental properties

Birkely	\$18,685.00	\$19,073.00
---------	-------------	-------------

Vacancy rates		\$393.00
---------------	--	----------

Repairs & maintenance – office	\$4,512.00	\$4,218.00
--------------------------------	------------	------------

Repairs & maintenance – Rental properties	\$21,470.00	\$18,695.00
--	-------------	-------------

Repairs & maintenance -Ingleside	\$6,682.00	\$19,257.00
----------------------------------	------------	-------------

Salaries & Wages

S&W annual leave expense	\$49890.00	\$50,456.00
--------------------------	------------	-------------

S&W long service leave expense	\$6,975.00	\$11,677.00
--------------------------------	------------	-------------

S&W recruitment expense	\$4,957.00	\$14.00
-------------------------	------------	---------

S&W superannuation	\$57,883.00	\$53,538.00
--------------------	-------------	-------------

S&W workers' compensation	\$19,565.00	\$20,365.00
---------------------------	-------------	-------------

S&W salaries & wages	\$598,784.00	\$554,346.00
----------------------	--------------	--------------

Security expenses	\$1,269.00	\$1,208.00
-------------------	------------	------------

Staff Amenities	\$1,358.00	\$969.00
-----------------	------------	----------

Sundry Expenses	\$129.00	\$58.00
-----------------	----------	---------

Telephone & Fax Charges

Telephone – Office	\$6,679.00	\$6,904.00
--------------------	------------	------------

Telephone – mobile	\$5,945.00	\$6,960.00
--------------------	------------	------------

Telephone – pager		\$439.00
-------------------	--	----------

Telephone – Housing	-\$937.00	\$131.00
---------------------	-----------	----------

Tenancy & Property supplies and services	\$72.00	\$776.00
--	---------	----------

Training & development (Staff)	\$14,112.00	\$6,115.00
--------------------------------	-------------	------------

Travel & Accommodation

Car allowance	\$18,463.00	\$13,937.00
---------------	-------------	-------------

General travel	\$1,319.00	\$614.00
----------------	------------	----------

Utilities

Electricity	\$15,153.00	\$14,421.00
-------------	-------------	-------------

Water & sewerage	\$3,404.00	\$3,104.00
------------------	------------	------------

Volunteer Costs	\$1,989.00	\$328.00
------------------------	------------	----------

Management committee	\$2,678.00	\$376.00
----------------------	------------	----------

Carer allowances	\$60,077.00	\$56,320.00
------------------	-------------	-------------

Carer recruitment	\$2,558.00	
-------------------	------------	--

TOTAL EXPENSES	<u>\$1,233,491.00</u>	<u>\$1,156,846.00</u>
-----------------------	------------------------------	------------------------------

Net surplus/Deficit

	<u>-\$59,512.00</u>	<u>\$28,429.00</u>
--	----------------------------	---------------------------



thank you

ACCO Australia Pty Ltd – Mr Mark Griffiths

Anthony & Christelle Lapi

Brian Burdekin, Patron

Community Services NSW, Department of Human Services

Dee Why RSL Club

Denese Vale & Associates, Solicitors

F. Campbell

Frank Tunney

Grace City Church

Hilti

Inner Wheel Club of Belrose

John Gleave

Judy M Neil

Julie & Hovsep Michaelian

Manly Warringah Community College

MMb Print Management

NSW Health

Office of Community Housing

Pittwater Pinks Dragon Boat Team

Sinclair Knight Merz

St Anthony In The Fields Catholic Church

Streetsmart

Sue Waterman

Sydney Northern Beaches Woodturners Inc.

Tropical Plant Rentals

United Way Australia

Vahan & Diana Momdjian

